

Tack & Feed Rooms

1. The tack rooms will be locked when not in use. Staff is responsible for locking/unlocking feed rooms.
2. Feed is not to be stored in tack rooms. Grain provided by owners may be kept in area adjacent to the East tack room if stored in a rodent proof container.
3. Staff is responsible for distribution of TRC hay, grain and shavings. Members must contact staff to obtain additional provisions and will be charged accordingly.
4. Changes in feeding schedules should be arranged with the staff and/or personnel director.
5. West and East Barn boarded horses may be administered supplements by the staff. Owner provides supplements which are labeled and divided into containers and fed with grain.
6. The West Barn bulletin board should be used for communication - to notify staff when horses are leaving the premises, temporary changes in care or if a member will be out of town.

General Club Use & Membership

1. Members in good standing have use of all facilities and privileges of TRC. A member is not in good standing if their account is 30 (thirty) days or more past due.
2. TRC hours are 7:30 AM to 9:00 PM winter, 9:30 PM summer. Gates are locked and opened by the caretaker. However, members are requested to lock the front gate if they are the last to leave the premises at night.
3. Requests, concerns or complaints should be submitted in writing to the Board of Directors for discussion at the monthly Board meeting.
4. Members are responsible for the behavior and safety of their guests.
5. Adult guests who come to the club to ride (their horse or a member's horse) are limited to three visits.
6. Staff will feed and water horses on major holidays: New Year's Day, Easter, Memorial Day, Fourth of July, Labor Day, Thanksgiving and Christmas. Members are responsible for turnout and stall cleaning.
7. Members and their guests are responsible for any damage to the facility due to negligence or intent.
8. Alcoholic beverages are not to be left on TRC property.
9. Please turn off lights in the tack rooms, clubhouse, barns and arenas. THINK GREEN - please do not change the thermostat in the clubhouse!
10. Smoking is NOT allowed in the barns, clubhouse, outbuilding, arenas, trails or near hay, shavings, or gasoline storage. Cigarette butts must be disposed of properly.
11. TRC is not liable for any accidents, injuries or illness to persons or horses pursuant to Kansas statutes.
12. Bulletin boards located in the clubhouse can be used for announcements - calendar of events, horses and equipment for sale, activities, lessons, horse shows, etc.
13. Payments to TRC are due on the first of the month. After the fifteenth a late fee of \$30.00 (thirty dollars) will be assessed. Accounts which become 60 days past due will be sent to an agency for collection and members are responsible for all fees associated with collection in addition to monies owed the club. Board and membership payments are non-refundable.
14. Members are to behave toward other members, staff and guests with courtesy and respect. Unnecessary, abusive treatment of horses will not be tolerated.
15. Policy changes and announcements appearing in Pony Tales are official notice to members.

Topeka Round-Up Club 2011 Membership Fees

Membership fees are paid annually, semi-annually or quarterly.

Payment Schedule	Dues	Interest	Sales Tax	Total Due	Each Payment
FAMILY MEMBERSHIP					
Annual	\$385.00	-	24.83	409.83	409.83
Semi-Annual	\$385.00	11.21	24.83	421.04	210.52
Quarterly	\$385.00	17.24	24.83	427.07	106.77
SENIOR FAMILY MEMBERSHIP					
Annual	\$320.00	-	20.64	340.64	340.64
Semi-Annual	\$320.00	9.32	20.64	349.96	174.98
Quarterly	\$320.00	14.32	20.64	354.96	88.74
SINGLE MEMBERSHIP					
Annual	\$285.00	-	18.38	303.38	303.38
Semi-Annual	\$285.00	8.30	18.38	311.68	155.84
Quarterly	\$285.00	12.76	18.38	316.14	79.04
SOCIAL (NON-RIDING) MEMBERSHIP					
Annual	\$200.00		12.90	212.90	212.90
Semi-Annual	\$200.00	5.83	12.90	218.73	109.36
Quarterly	\$200.00	8.95	12.90	221.85	55.46

Annual membership fees are due January 1

Semi-Annual fees are due January 1 and July 1

Quarterly fees are due January 1, April 1, July 1, and October 1

Single - An adult at least 18 years of age without custody of minor children

Family - Family members living at the same address including children up to age 18,
and children to age 24 if enrolled in an education program

Senior - at least 60 years of age

Disability - at senior rate

Topeka Round-Up Club, Inc.

Application for Membership

Name _____ Occupation _____

Spouse Name _____ Occupation _____

Address _____

City _____ State _____ ZIP _____

Home Phone _____ Work Phone _____

Cell Phone _____ Email _____

Children under 18 years of age:

Name _____ Age _____ Name _____ Age _____

Name _____ Age _____ Name _____ Age _____

Horses owned/leased _____

Interested in boarding my horse(s) in:

West Barn _____ East Barn _____ Pen _____ Pasture _____

Membership:

Family _____ Single _____ Senior/Disability _____ Social _____

Memberships paid: annually _____ semi-annually _____ quarterly _____

I understand that the total annual membership fee includes Kansas sales tax. Multiple payment schedules include interest. Memberships are for calendar year, beginning January 1, and will be prorated for remaining months when a member joins. Memberships cannot be transferred and fees are non-refundable.

I hereby apply for membership in The Topeka Round-Up Club, Inc. I agree to abide by club rules and policies. Payments are due on the first of the month and a late fee of \$30.00 (thirty dollars) will be assessed if paid after the fifteenth of the month. I understand that this application is contingent upon Topeka Round-Up Club Board approval.

Signature: _____ Date: _____

Please return to: Topeka Round-Up Club, 7843 SW 37th Street, Topeka, KS 66614 785.478.4431

WARNING: Under Kansas law, there is no liability for an injury to or the death of a participant in domestic animal activities resulting from the inherent risks of domestic animal activities, pursuant to KSA 60-4001 through 60-4004. You are assuming the risk of participating in this domestic animal activity. Inherent risks of domestic animal activities include, but shall not be limited to: (1) the propensity of a domestic animal to behave in ways i.e. running, bucking, biting, kicking, shying, stumbling, rearing, falling or stepping on, that may result in an injury, harm or death to persons on or around them; (2) the unpredictability of a domestic animal's reaction to such things as sounds, sudden movement and unfamiliar objects, persons or other animals; (3) certain hazards such as surface and subsurface conditions; (4) collisions with other domestic animals or objects; and (5) the potential of a participant to act in a negligent manner that may contribute to injury to the participant or others, such as failing to maintain control over the domestic animal or not acting within such participant's ability.

Topeka Round-Up Club

Boarding Information

Services & Fees

	<i>West Barn</i>	<i>East Barn</i>	<i>Pens</i>	<i>Pasture</i>
Water	Always Available	Always Available	Automatic Waterers	Automatic Waterers
Hay	2 times daily, may include round bale at turn out	2 times daily and/or round bales	2 times daily and/or round bales	Round Bales
Grain	2 times daily	2 times daily	2 times daily	Owner provides grain
Turnout	In pens 7 days a week, weather permitting	Pen during day, turn out to pasture, as appropriate	N/A	Pasture turn out by staff at night as appropriate
Stall Cleaning	Staff cleans daily, includes 3 bags of shavings per week*	Owner cleans, shavings additional cost	N/A	N/A
Supplements	Provided by owner Fed with grain bagged & labeled	Provided by owner Fed with grain bagged & labeled	N/A	N/A
Monthly Rate	\$355	\$210	\$185	\$145

General Information

- All payments are due by the first of each month.
- A tack locker is provided for each horse boarded at TRC. West Barn boarders' lockers are in the West Barn tack room. All other lockers are in the East tack room. Non-boarding members or members requesting an additional locker may lease a locker for \$15.00/month in either tack room, if available.
- West Barn boarders provide water buckets, heated buckets and fans.
- West Barn horses may have blankets/sheets, boots and other horse wear removed and replaced by staff for an additional \$30/month fee.
- Cribbing straps are removed and replaced for stall horses at turnout for no additional charge.
- TRC currently feeds Purina Strategy and Brome hay.
- Special grains if provided by TRC (such as Equine Senior) will be an additional charge.
- Extra shavings may be purchased for stall horses. Shavings are not to be taken off premises for horse shows and events.
- Horses boarded at TRC are required to follow TRC guidelines for de-worming and vaccinations at owner's expense, four times per year. Owners may choose to have additional veterinary care.
- Staff has permission to handle and halter all horses, however, staff does not administer veterinary care.

*Staff is off on major holidays (New Year's Day, Easter, Memorial Day, Fourth of July, Labor Day, Thanksgiving and Christmas). Stall cleaning and turn out are owner's responsibility. Staff feeds grain and hay and waters stall horses.

Topeka Round-Up Club, Inc.

Boarding Agreement

Section 1: Boarding Description and Fees

This agreement is made between the Topeka Round-Up Club, Inc., referred hereafter as TRC, located at 7843 SW 37th Street, Topeka, KS 66614, and _____, referred hereafter as Boarder.

Boarder agrees to pay TRC the established monthly rent for the type of boarding provided. TRC will provide Boarder thirty (30) days notice of any increases in the monthly board. The initial rate of \$_____ per month for board in the _____ area will commence on _____. Board payments are due the 1st of each month and are considered late on the 15th of the month. A \$30.00 (thirty dollars) late fee will be assessed to accounts not paid in full by the 15th.

Stalls may be subleased to another member, only if the member executes a similar boarding agreement with TRC and is approved by the Board of Directors.

Section 2: Feeding and Care

TRC agrees to regularly feed and water the Boarder's horse. Boarder is responsible for regularly exercising, grooming and routine horse maintenance, including hoof care.

Section 3: Emergency Care

If staff determines that a horse requires veterinary attention, TRC will attempt to contact the Boarder. In the event the Boarder is not reached, TRC has the authority to secure emergency veterinary/farrier care. TRC will first contact the veterinarian/farrier of the Boarder's choice, but if not available will secure appropriate care. Boarder is responsible for paying all costs and TRC is authorized as the Boarder's agent to arrange billing. Should a horse require being moved to another boarding site at the facility, additional costs may be assessed. Boarder is responsible for treatment associated with veterinary care.

Section 4: De-worming and Vaccination

TRC has a parasite control and vaccination program consistent with recognized standards which includes an annual Coggins test and strangles vaccination. Boarder is required to participate and pay the expenses for these services. TRC currently schedules vaccinations and de-worming four times a year with the veterinarian of the Boarder's choice. TRC staff does not administer shots.

Section 5: Coggins Test & Health Certificate

Prior to a horse coming to the facility, TRC requires proof of a negative Coggins test within the past year and current health forms from a veterinarian including that the horse has been de-wormed within the past 30 days and has current vaccinations. A veterinarian may provide certification that strangles vaccination is inappropriate for a horse in lieu of vaccination.

Section 6: Rules & Regulations

Boarder is subject to all TRC rules and regulations. TRC staff has permission to halter and handle horses boarded at the facility. Any horse considered dangerous, difficult to handle or poses a threat to staff or members will be asked to leave the property.

Section 7: Termination

Either party may terminate this agreement. A horse may not leave the property until all monies owed to TRC are paid in full, except at the request of the TRC Board of Directors. Boarder will give TRC fourteen (14) days notice of their intent to terminate this agreement and move their horse. Board payment, membership dues and payment for services are non-refundable.

Section 8: Delinquent Payments

Payment is due on the first of each month. A Boarder will be notified of their status should payment become thirty (30) days past due. Accounts sixty (60) days past due will be sent to an agency for collection. Boarder will be responsible for payment of all fees associated with collection in addition to monies owed TRC. Horses may be moved to a secure, less labor intensive area and Boarder will not be allowed to use the facility until debt is paid in full.

Section 9: Right of Lien

TRC has the right of lien as set forth in the law of the State of Kansas to collect monies owed and shall have the right, without due process of law, to remove from property and/or sell said horse(s). This agreement is subject to the laws of the State of Kansas.

Name of Horse (s) _____

Persons permitted to ride/handle horse(s) _____

Topeka Round-Up Club

Boarder

Signature _____

Name _____

Title _____

Address _____

Date _____

City/State/ZIP _____

7843 SW 37th Street

Home Phone _____

Topeka, KS 66614

Cell Phone _____

785.478.4431

Work Phone _____

Email _____

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DATE _____

Topeka Round-Up Club Description of Horse

Name _____

Year of Birth _____

Color _____

Markings _____

Sex _____

Breed _____

Height _____

Registration/Brand/Tattoo/Scars

Attach a color, full body photograph
of horse here.

Veterinarian _____ Phone _____

Farrier _____ Phone _____

Horse Insured? Yes _____ No _____ Company _____

Owner's Name _____

Lessee's Name (if applicable) _____

Address _____

Home Phone _____ Cell Phone _____ Work Phone _____

Email _____

Alternate Emergency contact Name _____

Home Phone _____ Cell Phone _____ Work Phone _____

